# AUDIT COMMITTEE ACTIVITY REPORT FOR THE FINANCIAL YEAR 01/01/2020-31/12/2020

## TO THE ORDINARY MEETING OF SHAREHOLDERS

Of the Societe Anonyme trading under the name

"INTRACOM CONSTRUCTIONS SOCIETE ANONYME TECHNICAL AND STEEL CONSTRUCTIONS" and the distinctive title "INTRAKAT" GCR No. 000408501000

(FINANCIAL YEAR 01/01/2020-31/12/2020)

19 June 2021, 10:00 a.m.

Dear Messrs. Shareholders and representatives of the shareholders of the company, on behalf of the Audit Committee of the company and in my capacity as its Chairman, I submit this Report of the activities of the committee for the financial year 2020 (01/01/2020 - 31/12/2020). The purpose of this report is to summarize the work of the Committee, during 2020, in ensuring the company's compliance with the current legal, regulatory and operational framework.

The Chairman of the Audit Committee

Ioannis Tsoumas, son of Konstantinos

#### A. RESPONSIBILITIES AND COMPOSITION OF THE AUDIT COMMITTEE.

#### Introduction

The company has established an Audit Committee, and its establishment and operation is governed by the provisions of Act No. 4449/2017 and Act No. 4706/2020, the applicable circulars of the Hellenic Capital Market Commission No. 1302 / 28-4-2017 and 1508 / 17/7/2020, and Regulation (EU) No 537/2014 of the European Parliament and of the Council dated 16 April 2014.

#### **Responsibilities of the Committee**

The main objective of the Audit Committee is to provide support to the Board of Directors of the Company in the context of matters falling within its responsibilities in accordance with the applicable legislative and regulatory framework and its Rules of Procedure.

The Audit Committee functions as an independent and objective body, which is responsible for reviewing and evaluating audit practices and the performance of internal and external auditors. The main mission of the Audit Committee is to assist the Board of Directors in the performance of its duties, overseeing the financial disclosure procedures, policies and internal control system of the Company, as well as the risk assessment and management policies.

#### **Composition of the Audit Committee**

H Audit Committee of INTRAKAT is a Committee of the Board of Directors of the company, consisting of two (2) independent non-executive members of the Board. and a non-executive member of the Board; its term being the same as the term of the Board.

The composition of the Audit Committee is as follows:

1) Ioannis Tsoumas, son of Konstantinos, Independent Non-Executive Member of the Board . Chairman of the Audit Committee.

- 2) Ioannis Marmaggiolis, son of Spyridon, Independent Non-Executive Member of the Board, Member of the Audit Committee.
- 3) Georgios Anninos, son of Aristotle, Non-Executive Member of the Board, Member of the Audit Committee.

All of the Members of the Audit Committee have proven knowledge in the field in which the company operates and in particular in the construction sector, and at the same time have proven sufficient knowledge in accounting and auditing given their vast experience in managing private sector companies as well as in the financial sector in positions that require relevant qualifications.

The two Independent Non-Executive Board Members which are also members of the Audit Committee, namely Mr. Ioannis Tsoumas and Mr. Ioannis Marmaggiolis, also meet the criteria of independence under Act No. 3016/2002 and Act No. 4706/2020.

#### **B. AUDIT COMMITTEE MEETINGS.**

During the year 2020, the Audit Committee, exercising its responsibilities, held 13 meetings, with 100% of its members participating.

# C. ACTIVITIES TOWARDS THE COMPANY'S FINANCIAL STATEMENTS AND EXTERNAL AUDIT.

During the preparation of the financial statements, the Committee met with company executives, the Financial Department and the External Auditors, and, collaboratively, the following was examined and evaluated in detail, inter alia:

- The timeline of preparation of the financial statements.
- the principle of business continuity in the annual financial statements and the fact that safeguards have been put in place for the proper application of this principle.
- the significant decisions, assumptions and estimates used by the Management regarding the preparation of the financial statements.
- the adequacy of disclosures regarding the significant risks faced by the Company.
- The Audit Committee monitored the performance of the mandatory audit of the individual and consolidated financial statements of the Company. In this context, in cooperation with the external auditors and the financial services:
  - Discussed the audit program of the external auditors, evaluated the methodology and focus areas of the audit.

- It was briefed, through intermediate meetings, about the main issues that arose during the audit.
- Evaluated their annual Report for the year 2019, the relevant Supplementary Report, as well as the report for the review of the interim statements.
- Reviewed and monitored the independence of external auditors.
- Based on the work of the external auditors, the Audit Committee made a recommendation to the Board of Directors regarding the approval of the financial information for the year 2019 and for the first half of 2020.
- There was no reason to discuss a change of external auditor within 2020.
- Finally, the Audit Committee requested that the statutory auditor be authorized to issue a tax certificate for the year 2020.

#### D. ACTIVITIES ON INTERNAL AUDIT.

- The Audit Committee discussed and approved the annual audit program
  of the Internal Audit Department, evaluating it based on the main
  business and financial risks as well as the results of previous audits.
- The Audit Committee was informed on the work of the Internal Audit Department and its quarterly reports.
- The Audit Committee was informed about the work of continuous review of Group operations by the Internal Audit Function.
- The Audit Committee monitored the issues related to the internal audit system indicated by the regular audit.
- The Director of Internal Audit attends the meetings of the Committee throughout its operation.

#### **E. OTHER ACTIVITIES.**

- The Audit Committee in its relevant meetings addressed the following issues:
  - Related party transactions.
  - Internal Audit Officer Evaluation System.
  - Annual Evaluation of the Head of Internal Audit.

#### F. SUSTAINABILITY REPORT

The Company is in the process of adopting a Sustainable Development Policy. In the context of its operation, it adopts principles and carries out actions to improve its economic, environmental and social performance.

As part of the planned Sustainable Development Policy, the Audit Committee would like to present its key points and point out the following:

#### Governance

Until today, the Company adopts the Corporate Governance Code of the Greek Council of Corporate Governance and is already in the process of harmonizing the code with the requirements of Act No. 4706/2020.

The Audit Committee is informed and monitors the compliance work of both the Code and the corporate governance system as a whole in the requirements of Act No. 4706/2020.

#### **Environment**

For INTRAKAT, the commitment to the values of environmental responsibility is of paramount importance. The Company is committed to maintaining an environmentally sensitive and responsible position and to manage its activities accordingly, applying precautionary measures to protect the environment and minimizing any adverse environmental impacts that may occur.

### **Employees**

INTRAKAT, in order to maintain the quality of its human resources at a high level, has established procedures for the selection, training, evaluation and reward of personnel, and has created a safe and fair working environment, objective evaluation criteria, while offering satisfactory remuneration and benefits as well as additional inpatient and outpatient medical insurance coverage for all employees.

#### Society

INTRAKAT carries out its business activities in a rational and sustainable way, while at the same time it offers an excellent working environment and actively supports the local communities in which it grows. Also, special importance is given to the existence of a safe working environment without discrimination, to the respect of trade union rights of employees, to the rules of health and safety, as well as to the rights of shareholders.